



**PhD Chapter at THS | Doktorandsektionen vid THS
Board 2023/2024**

Minutes for Board Meeting #12

Place: Online, over Zoom

Date: June, 10th, from 16:00 to 18:00 (ended 17:15)

Attendees: Daniel, Kiran, Zoé, Matt, Hemanth, Sina, Ugne, Doga, Mattias, Addressa

Formalia:

1. Election of Meeting Chairperson, Secretary and Minutes Checker.
Daniel Medeiros was elected as the Meeting Chairperson, Sina Sheikholeslami was elected as the Meeting Secretary and Zoé Barjot was elected as the Minutes Checker.
2. Approval of Agenda.
The agenda was approved.
3. Previous protocols and additional matters on formalities.
Daniel mentioned that the previous protocols are signed and have been available on the website. Approved.

Inform:

4. General information from the Chairperson:
 - a. SoYA,
 - i. The winner has been decided by the jury, Zoé is planning the ceremony for Thursday June 13th, but it might be postponed to next week. Zoé is also documenting the whole process to be used by the future SoYA committees.
 - b. Survey 2024.
 - i. Around 400 respondents participated in the Survey, and it will have its analysis done soon..
5. Other issues
 - a. No point was raised.

Decisions:

6. To approve the time compensation report as described in the attachment.
 - a. THS usually signs the Board's compensation before they leave, and the next board will take care of the Councils' time compensation.
 - b. Sina and Matt had to attend FF errands related to their schools (EECS and ABE), and the time compensation for those meetings is reported from the school councils' budget rather than the central (board) budget.
 - c. The board approves the time compensation report.

Discussions:

7. Handovers and final activities
 - a. Mattias is planning to organize a running event for July 4th.
 - b. Mattias is in contact with THS international for onboarding of Autumn.
 - c. Zoé has approached KTH-Hallen to allocate one hour each week for sport events for PhD students.
 - d. Daniel informs the board about the resigning board's report, as required by the auditor. He will work on it during the week, and asks the board members to collaborate on it.
 - e. Ugne reminds outgoing board members to complete their handover documents.

Committees:

8. University Board
 - a. Ugne attended the University Board meeting. Matters regarding strategic funding priorities were discussed, as well as the campus relocation. The University Board is pushing towards better rental conditions.
9. Faculty Council
 - a. Doga attended the meeting last week. The mandates of AN were decided to get extended again until 31st of December.
 - b. The calendar for the academic year of 2026-2027 was decided. Doga explained the changes, mainly regarding the examination weeks.
10. Third-Cycle Education Committee
 - a. Ugne: Nothing new since the previous internat meeting. Ugne has sent an update in Slack.
11. Equality Council
 - a. Andressa attended the council's first meeting of the year. Responsibilities of the council members were discussed. In the meeting, Andressa raised the point that schools' are dealing with equality matters individually only for their own school, and no coordinated central-level action is happening, and this should be addressed. Also she stressed the need for a clear agenda and set of objectives for the council.
12. Language Committee
 - a. Mattias explained that the main update is that the committee is happy about the discussions in Storträffen regarding PhD students.
13. ISP Focus Group
 - a. Zoé said that the next meeting will happen after the summer.
14. Library Council
 - a. Matt said that the Library Council was established and will start meeting after summer.
15. Ethics Council
 - a. Kiran explained that there were discussions about how to handle the relationship with other countries regarding intellectual property. The meetings are happening in English.
16. Scholarship Council
 - a. Kiran said that the next meeting happens next October.
17. Ongoing working groups

- a. There is a working group regarding the recent PhD survey. Ugne will attend a preliminary meeting next Monday, but the main work will start next Semester.
- b. There will be a time compensation working group at the central level starting soon, to revise the time compensation agreement and procedures.

Other subjects:

18. EECS and SCI 3rd cycle councils want to ask the thesis grading committees to provide a very basic feedback "after the defense" about the thesis, to indicate whether it was satisfactory, cum laude, etc. But this will only be used for statistics on the school level, and nothing on individual level (regarding specific theses) will be reported.

The meeting ended at 17:15.

Approved *per capsulam* decisions:

2024-05-17: Daniel Medeiros (Dr Chairperson) requests on behalf of the Nominating Committee 650 kr for a lunch meeting to discuss the nominating committee report.

2024-05-18: Zoé Barjot (Workgroups Manager) requests 2500 kr for 20 people on behalf of WOP for a 1 hour pole dance event.

2024-05-18: Zoé Barjot (Workgroups Manager) requests 4500 kr for a clothing swap event, where the money will be used for food.

2024-05-18: Zoé Barjot (Workgroups Manager) requests up to 2500 kr for a biodiversity collage workshop, where the money will be used for food and instructors.

2024-05-21: Cherrie Lee (SCI) requests 320 kr for a council meeting fika.

2024-05-21: Javier Kipen (EECS) requests 3000 kr for a movie night with PhD students from ISE division. 15 students are expected to attend.

2024-05-21: Daniel Medeiros (Dr Chairperson) requests on behalf of the Nominating Committee 3800 kr for a lunch meeting for the Q&A with the candidates. The money will be used for renting a room at KTH and also for wraps.

2024-05-21: Faik Ozan Özhan (SCI) requests 3000 sek (15 people) for a movie night for PhD and Postdoc students from the Bio-Opto-Nano Physics (BON Physics).

2024-05-23: Mattias Åstrand (SCI) requests 6500 kr for ordering patches in total, related to the PhD Gasque, to the PhD Signature Drink, and one with the PhD Chapter logo.

2024-05-25: DrInK requests 5000 kr for pub running expenses on the karaoke pub.

2024-05-27: Steffen Hammer (ITM) requests 1000 kr for an innebandy tournament at KTH Hallen with EGI PhD students. 15 students are expected to attend.

2024-05-27: Steffen Hammer (ITM) requests 645 kr for a fika session with EGI PhD Students.

2024-05-27: Matt Davoudi (Business Liaison) requests 1000 kr for gift cards for the top three posters on the Hitachi event.

2024-05-28: Naveen Agrawal (SCI) requests 6000 kr for a lunch seminar for 30 students. "A lunch seminar by KTH Innovation focused on entrepreneurship to guide

and motivate PhD students in Engineering Mechanics department to identify the start-up opportunities available in KTH”.

2024-05-31: Susanna Pozzoli (Master of Ceremonies) requests 7000 sek to fund to clean T-centralen, this price equals to 15h * 325sek/h + VAT.

2024-05-31: Joel Kronberg (EECS) applies for 5400 kr for a dinner for the EECS PhD Council members.

2024-06-01: Zoé Barjot (Workgroups Manager) requests 8000 kr for funding for the chapter to take part in a Korpen cup of outdoor football organised by THS between the chapters in Sept-Oct 2024 (winter break) and Spring 2025.

2024-06-04: Mohammad Abuasbeh (ITM) requests up to 16000 kr for a kayaking and lunch event. Up to 40 students are expected to attend.

2024-06-04: Sai Kausik Abburu (SCI) requests 2000 sek (14 people) to fund a Kubb and Midsommar dinner for the students at the Rail Vehicle Division and Vehicle Engineering PhD programs.

2024-06-10: Daniel Medeiros (Dr Chairperson) requests 280 kr to buy ice cream vouchers as an appreciation token to our colleagues who served as a jury to the supervisor of the year awards


2024-06-10: Kaan Etikan (ABE) requests 3500 kr for a barbecue event, 45 people are expected to attend.

2024-06-10: Zoé Barjot (Workgroups Manager) requests 1700 kr for the costs with the ceremony of the supervisor of the year award, including the trophy and the fika for the ceremony.

Signed by:



Daniel Medeiros - Meeting Chairperson



Sina Sheikholeslami - Meeting Secretary



Zoé Barjot - Minutes Checker