



**PhD Chapter at THS | Doktorandsektionen vid THS
Board 2023/2024**

Minutes for Board Meeting #11

Place: Room Henrik Eriksson, Lindstedtsvägen 3

Date: May, 14th, from 16:30 to 18:00

Attendees: Daniel, Ugne, Matt, Mattias, Hemanth, Kiran

Formalia:

1. Election of Meeting Chairperson, Secretary and Minutes Checker.
Hemanth Venkatesan was elected as Meeting Chairperson, Daniel Medeiros as Secretary, Matt Davoudi as Minutes Checker.
1. Approval of Agenda.
The agenda was proposed to be amended and then approved.
2. Eventual matters related to formalities.
Previous protocols are signed, available on the website and approved.

Inform:

3. General information from the Chairperson: Summer Elections / Chapter Meeting, Wrap-up of Activities, auditing report of the previous years, survey status.
Daniel mentioned about the upcoming Chapter Meeting on May 30th, with focus on elections, and that he expects that all positions of the board to be filled for the next semester. He mentioned about the resigning report for the fiscal year 2023/2024, and that even people who had a mandate for six months should still do it.
Regarding the survey status, he mentioned that there are currently 210 responses and reminders will be sent every week. The survey would be open until mid-June. For analysis, Daniel said that he can do it himself or leave for the next board, it's still up for discussion.
4. Other issues
Matt mentioned that there was a visit to Scania (15 students) thanks to a doctoral alumni from KTH. He is currently attempting to plan a visit for Hitachi and Teenage Engineering. On the boat events he organized, three happened so far with full attendance and good feedback overall.

Decision:

5. To appoint Mohammad Abuasbeh as the ITM Council Chairperson retroactively for the period between January to December, 2022.
Daniel explained the background of the case. The board discussed and voted. Approved unanimously.

Discussions:

6. Handovers

Ugne argued the importance of a handover document. The board discussed and agreed on having a template and having some preliminary draft by the next board meeting.

7. Newsletter

Andressa mentioned that she is currently contacting the councils and we should have a newsletter soon, with also information about the survey and the upcoming chapter meeting and general updates about events.

8. Next events

Mattias said that the Gasque is happening on 7th of June, with the budget, catering and band are confirmed. There was a discussion about future gasques. A Karaoke Night is scheduled on 24/5. Pub with Flyg on 14/6. Mattias also intends to organize a running event for doctoral students.

Hemanth: Discussion about funding for Pubs.

9. Supervisor of The Year

Daniel informed that it's currently ongoing and planning to award it before midsummer.

Committees: [10 min – 30 min]

10. University Board

Daniel explained the last university board meeting and also mentioned that the new elected Chairperson would go in June. He explained about the University Board when it takes the role of the board for the KTH Holding. There was an internal review on risk analysis, and further discussions about the financial balance of KTH.

11. Faculty Council

Ugne attended the last meeting, approved some new masters courses, discussed the quality system and brought up the question about courses being opened for multiple years for doctoral students and will ask what will be done. KTH Reform agenda, research education studies should be well-balanced and well-dimensioned. Career system.

12. Third-Cycle Education Committee

Ugne had a meeting with experts from FuSam regarding departmental duties, there's no more info than what is written on HEO and it's up to the employer (not supervisor) what counts as departmental duties, and should be beneficial to research education studies. Done differently in different places. FuSam will create some guidelines. Internat next week. Workgroup on PhD survey, suggested education manager to take the role.

13. Equality Council

Ugne mentioned KTH has official requirements that each program have a JML component. Andressa will update later for more recent meetings.

14. Language Committee

Mattias said that the last meeting discussed what to bring up at Storträffen as the committee has some backing on what is discussed there, and the full contribution from the LC was centered around discussing points that are relevant to PhD students.

One was chair by Mattias / Ugne and another by Charlie Börjeson and how non-swedish students can contribute more to student influence and how to learn swedish.

15. ISP Focus Group

Zoé will update later.

16. Library Council

The first meeting that Matt will attend will be after the summer.

17. Ethics Council

Kiran mentioned the last meeting happened on April 11th, and the next meeting will happen on May 20th. It was mostly held in Swedish and discussed types of research being conducted and several aspects that included humans/animals.

18. Scholarship Council

The last meeting was on May 5th, and he spent most of the time selecting awardees for scholarships in 2024 at bachelors / masters level, and the list of selection was quite big. The next meeting will happen after summer.

Meeting was closed at 17:50.

Approved *per capsulam* decisions:

2024-04-15: Elina Gobena (ITM) requests 1600 kr (8 students) to fund food for a Writer's Retreat for Doctoral students at Indek

2024-04-16: Ebba Ahlgren Cederlöf (SCI) requests 10500 kr (30 people) for a pottery class.

2024-04-16: Ebba Ahlgren Cederlöf (SCI) requests 17500 kr (50 people) for a Goat yoga class.

2024-04-18: Oscar Friberg, Emma Larsson and Hugo Olsson (CBH) request 4700 kr for 25 students to hold a Kubb event among the students of Divisions of Protein Engineering and Protein Sciences.

2024-04-19: Mattias Åstrand (Events Manager) requests approval of up to 140 000 kr for hosting a gasque party, and students are expected to buy a ticket of 200 kr.

2024-04-19: Jordi Altayo (EECS) requests 6860 kr (28 people) for a climbing session for students from other ICT PhD programs.

2024-04-19: Loris Mazzaferro (ABE) requests 350 sek (10 people) to fund fika for the PhD students at SEED.

2024-04-22: Emily Christley (ITM) requests 4549 kr for an escape room with 12 participants at ITM school on May 6th.

2024-04-22: Sai Abburu (SCI) requests 300 kr for SCI Council fika in their next meeting.

2024-04-24: Loris Mazzaferro (ABE) requests 1050 kr for a 10 students lunch at SEED for PADs to inform what's going on at their school.

2024-04-25: Saumey Jain (Master of Ceremonies) requests 3000 kr for hosting the upcoming PhD Pub.

2024-04-29: Sigvard Bast (ABE) requests 1000 kr for a picnic for PhD students at SEED. 15 students are expected to attend.

2024-04-29: Francesco Bruno (ABE) requests 3000 kr for a welcome dinner for new PhD students at the division of transport planning. 15 people are expected to attend.

2024-04-29: Andressa Mazur (WoP) requests 5000 kr for the 3rd PhD Impact, the money will be used to cover lunch and the room fee. 35 students are expected.

2024-04-29: Matt Davoudi (Business Liaison) requests 4500 kr for hosting a visit to Scania, plus 6341 kr for the transportation between KTH and the Scania factory.

2024-05-02: Mehmet Kaan Etikan (ABE) requests 1000 kr (32 people) for a Table tennis tournament, the fund will cover the prizes for the tournament (stuff from the KTH store).

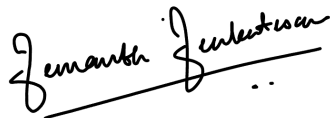
2024-05-05: Daniel Medeiros (Chairperson) requests 14000 kr for a Eurovision Watch Party, where 40 doctoral students registered but up to 80 are expected as it is a drop-in event. The money will be used to buy pizzas, chips/popcorn and to cover the costs for running the pub.

2024-05-06: Peiling Wu (ABE) requests 1500 kr for a pool night with 8 doctoral students in the Transport Systems division.

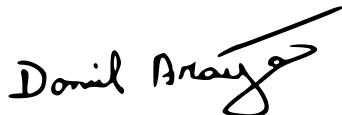
2024-05-08: Matt Davoudi (Business Liaison) requests 1769 kr for two flags to be used in the boating event, printed by US-AB.

2024-05-14: Daniel Medeiros (Chairperson) requests 10500 kr for the ice cream vouchers to give to the students who have completed the PhD Survey 2024.

Signed by:



Hemanth Venkatesan - Meeting Chairperson



Daniel Medeiros - Meeting Secretary

17/05/2024 Davoudi

Matt Davoudizavareh - Minutes Checker